

Boggs Township Supervisors

Organization Meeting Minutes

January 2, 2024

The January 2, 2024, Organization meeting of the Boggs Township Board of Supervisors was held in the Boggs Township Municipal Building, 1270 Runville Road, Bellefonte, PA. Meeting called to order at 7:00 pm. The Pledge of Allegiance was observed. Present were Supervisors David Veneziano, Terry Gates, and Scott Bennett.

Election of a temporary chairman and secretary.

Motion by Gates, 2nd by Bennett, to appoint David Veneziano as Temporary Chairman and Temporary Secretary.

Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

2024 Organization

Election of Officers:

Chairman - Motion by Gates, 2nd by Bennett to elect David J. Veneziano as Chairman.

Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

At this time, Veneziano assumed the duties of the Chairman.

Vice -Chairman - Motion by Bennett, 2nd by Veneziano to elect Terry L. Gates as Vice-Chairman.

Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

Secretary/Treasurer - Motion by Bennett, 2nd by Gates, to elect David Veneziano as Secretary/Treasurer.

Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

Vacancy Board Member - Motion by Veneziano, 2nd by Gates to appoint Robert C. Bennett as Vacancy Board Member.

Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

Roadmaster - Motion by Bennett, 2nd by Gates to appoint David Veneziano as Roadmaster.

Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

Taxation: Resolution 2024-0102-1

Real Estate - 4.50 mills total

2.84 mills General Purpose

1.66 mills Fire Protection

Per Capita - \$5.00

Earned Income Tax Resident - ½ of 1%

Earned Income Tax Non-Resident - ½ of 1%

Real Estate Transfer Tax - ½ of 1%

Local Services Tax - \$52.00 annually per employee.

Tax Collection Agencies:

Elected Real Estate and Per Capita Tax Collector - Sharon A. Yangula

Appointed Deputy Tax Collector - Brian Yangula

Compensation: 5% of Taxes Collected

Benefits: Reimbursement of Annual Tax Collector Association Dues

Reimbursement of Postage and Mailing Costs

Earned Income Tax Collector - Centre Tax Agency

Local Services Tax Collector - Centre Tax Agency
Delinquent Per Capita Tax Collector - Berkheimer Tax Administrators

Supervisors: David Veneziano, Terry Gates Jr. and Scott Bennett.
Compensation: Each elected Supervisor shall receive \$1,875.00 gross per year. Payable at \$156.25 gross pay per month.

Signatures: Resolution 2024-0102-2

The following are authorized to sign financial and legal documents for the township.
David J. Veneziano, Terry L. Gates Jr., and Scott P. Bennett.

These individuals are authorized to provide such direction to financial institutions and other agencies with whom the Township engages in regard to necessary and convenient authorizations for the conduct of governmental operations.

2024 Meeting Dates: As approved at the December 5, 2023 regular meeting.

The Board of Supervisors will meet on the following dates.

January 2, 2024	Tuesday	Organization & Regular Meeting
January 3, 2024	Wednesday	Auditor's Organization Meeting
February 6, 2024	Tuesday	Regular Meeting
March 5, 2024	Tuesday	Regular Meeting
April 2, 2024	Tuesday	Regular Meeting
May 7, 2024	Tuesday	Regular Meeting
June 4, 2024	Tuesday	Regular Meeting
July 2, 2024	Tuesday	Regular Meeting
August 6, 2024	Tuesday	Regular Meeting
September 3, 2024	Tuesday	Regular Meeting
October 1, 2024	Tuesday	Regular Meeting
November 5, 2024	Tuesday	Regular Meeting
December 3, 2024	Tuesday	Regular Meeting

All meetings shall be held in the Boggs Township Municipal Building, 1270 Runville Road, Bellefonte, PA and will begin promptly at 7:00pm unless advertised otherwise.

Annual Appointments:

Township Solicitor - **Resolution 2024-0102-3**

Rodney A. Beard, Beard Law Company

Zoning Hearing Board Solicitor - **Resolution 2024-0102-4**

Scott C. Etter of Etter Law Firm LLC.

Open Records Officer -David Veneziano, Secretary

Township Engineer - **Resolution 2024-0102-5**

Rettew Associates Inc.

Code Enforcement/Zoning Officer - **Resolution 2024-0102-6**

Williams Inspection Service

Subdivision/Land Development Plan Reviewer

Williams Inspection Service

Certified Public Accountant - **Resolution 2024-0102-7**

Baker Tilly Virchow Krause, LLP

Perform Fiscal Year 2023 Audit

Sewage Enforcement Officer - **Resolution 2024-0102-8**

Primary - Jeffery Kreiger

Alternates - Stanley Wallace and Sean Kreiger.

Security Depositor - First National Bank

Website Administrator - Kessler Freedman

Emergency Management Coordinator - Motion by Veneziano, 2nd by Bennett to appoint Terry Gates.

Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

Chief Administrative Officer for Pension Plan - Motion by Gates, 2nd by Bennett, to appoint David Veneziano.

Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

Act 32 Tax Collection Committee - Sharon A. Yangula

Alternate - Brian Yangula

Citizens' Hook and Ladder Fire Company Oversight Committee - Motion by Bennett, 2nd by Veneziano, to appoint Terry Gates.

Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

Departments: Road Maintenance (10% Increase Approved in 2024 Budget)

Equipment Operator - Terry Gates Jr. Note: Must be approved by Auditors.

Compensation: Regular Pay = \$27.82.

Equipment Operator - Scott P. Bennett Note: Must be approved by Auditors.

Compensation: Regular Pay = \$27.10

Equipment Operator - William E. Bruss

Compensation: Regular Pay = \$24.02.

Regular Flex Time Employee - None.

Benefits: Covered by Personnel Policy as adopted on July 6, 2010/amended November 3, 2015

M.E.R.P. \$3500.00 per year for full time employees. Amended December 3, 2019.

M.E.R.P. \$1.00 per hour worked with a \$1500.00 max for part time employees. Amended December 7, 2012.

Departments: Administrative (10% Increase Approved in 2024 Budget)

Secretary/Treasurer - David Veneziano Note: Must be approved by the Auditors.

Compensation: Regular Pay = \$30.18.

Benefits: Covered by Personnel Policy as adopted on July 6, 2010/amended November 3, 2015.

M.E.R.P. \$3500.00 per year for full time employees, Amended December 3, 2019.

Treasurer Bond: Set at \$2,000,000.00.

Payment of Invoices/Bills: The board shall allow the secretary-treasurer to pay any and all bills that shall become due between monthly supervisor's meetings.

Signature: The Secretary-Treasurer shall sign on all documents on behalf of the Board of Supervisors as needed.

Community Building:

Scheduler - Motion by Gates, 2nd by Bennett to appoint David Veneziano.

Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

Compensation: Included in Secretary/Treasurer Wages

Caretaker - Motion by Bennett, 2nd by Veneziano to appoint Terry Gates.

Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

Alternate Caretaker - Any township employee.

Compensation: \$15.38 per hour (Note: Must be approved by Auditors if supervisor)

Hours: One Hour to Open and One to Close the Building per Rental.

Township Building Janitor: Township Road Crew employees, normal wage rates.

Meeting attendance payments:

Auditors - \$35.00 per meeting

Zoning Hearing Board - \$50.00 per meeting
Secretary/Treasurer - \$50.00 per meeting

Mileage Reimbursement:

Boggs Township shall reimburse mileage at the rate approved by the Federal Government.

Departments: Zoning, Code Enforcement and Planning

Zoning and Code Enforcement Officer - Williams Inspection Service.
Subdivision/Land Development Plan Reviewer - Williams Inspection Service.
Compensation = \$75.00 per hour plus postage reimbursement.

Departments: Boards and Commissions

Zoning Hearing Board -
Members: Zach Gay, Patti J. Mauk, and Paul Deering
Alternate: Vacant

Mid-Centre County Authority-

Appointees: Curtis Leitzell	January 1, 2022 thru December 31, 2027
Robert Bennett	January 1, 2023 thru December 31, 2026
Thomas Watson	January 1, 2023 thru December 31, 2028

Meetings, Conventions, Conferences, Continuing Education -

PSATS Annual Conference -All employees shall be certified to attend the PSATS Annual Educational Conference and Trade Show in Hershey, PA on April 14, 2024 thru April 17, 2024. Supervisors and Road Maintenance Employees may attend on Sunday April 14, 2024. Boggs Township shall provide expense reimbursement for attending the convention as provided by the Second-Class Township Code including lodging, registration fees, and mileage and meal allowances.

PSATS voting Delegate - Any attending officer will be the voting delegate if he attends the conference.

Centre County Association of Township Officials - all Boggs Township officials, designated by the Second-Class Township Code Section 1401, who attend the annual spring and fall meetings of CCATO, shall be reimbursed \$50.00 for meeting attendance, mileage reimbursement and applicable registration fees.

Continuing Education - Boggs Township shall promote the continuing education of its employees and elected officials. Boggs Township shall provide payment of registration fees and mileage reimbursement for any elected or appointed official or employees whom wish to attend municipal seminars, upon the approval of the Board of Supervisors.

Approval of 2024 Organizational Resolutions:

2024-0102-1 2024 Taxation
2024-0102-2 2024 Legal Signatures
2024-0102-3 2024 Township Solicitor
2024-0102-4 2024 Zoning Hearing Board Solicitor
2024-0102-5 2024 Township Engineer
2024-0102-6 2024 Township Code Enforcement/Zoning Officer
2024-0102-7 2024 Audit for year 2023
2024-0102-8 2024 Township Sewage Enforcement Officer and Alternate
2024-0102-9 2024 Fee Schedule for 2024

Motion by Bennett, 2nd by Gates to approve all Resolutions.
Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

Motion by Gates, 2nd by Bennett to approve all items not covered by a Resolution.
Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

Motion by Gates, 2nd by Bennett to adjourn the Organization Meeting.
Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes.

Organization meeting adjourned at 7:28 pm.



David Veneziano
Secretary/Treasurer

Boggs Township Board of Supervisors

Regular Meeting

January 2, 2024

The January 2, 2024 regular meeting of the Boggs Township Board of Supervisors was held in the Boggs Township Municipal Building, 1270 Runville Road, Bellefonte, PA. Meeting called to order at 7:30 pm. Present were Supervisors David Veneziano, Terry Gates, and Scott Bennett.

Public Comment:

1. None.

Minutes – Bills - Treasurers Reports:

Motion by Bennett 2nd by Gates to approve the minutes and reports.

Vote: Veneziano - Yes; Gates – Yes; Bennett - Yes

Staff Reports:

Zoning Officer – No report.

Roadmaster – David Veneziano reported the road crew cleaned ditches/inlets, winter road maintenance, and performed equipment maintenance.

Oversite Committee – Terry Gates reported that they worked on finishing the budget.

Solicitor – No report.

Administrative Actions:

1. Motion by Gates 2nd by Bennett to approve David Veneziano as CCMPO Coordinating Committee Voting Representative.
Vote: Veneziano – Yes; Gates – Yes; Bennett – Yes.
No candidates for the CCMPO Technical Committee.
2. Motion by Gates 2nd by Veneziano to approve James Shawley as Township Auditor.
Vote: Veneziano – Yes; Gates – Yes; Bennett – Yes.

Old Business:

1. None.

New Business:

1. None.

Correspondence:

1. Letter from PSATS – Youth Awards Contest.
2. Letter from Centre County Commissioners – 2024 Centre County Liquid Fuels Program – not able to provide funding for our projects.

3. Letters from Centre County Recycling and Refuse Authority – 2024 Rate schedule & Specifications for the Delivery of Source Separated Recyclable Material.
4. Letter from Centre County Conservation District – NPDES Permit Application No. PAD140109 – PennDot Project at the I80 & I99 Interchange.
5. Letter from Centre County Planning & Community Development Office – Review and Comment – DEP Sewage Facilities Planning Module (Component 2) package for the Greene’s Landscape Building: Boggs Township.
6. Letter from Centre County Planning & Community Development Office – Lot Addition Plan signed by the Centre County Planning Commission – Lot addition to lands of Mahlon Eugene Davidson from lands of Bonnie Kay Davidson and Tammy M. Irion.
7. Letter from Centre County Planning & Community Development Office – Lot Addition Proposal – Fairview Cemetery Association and Dennis Burd.
8. Letter from Centre County Planning & Community Development Office – Final Plan Randall M. and Carol E. Stauffer Subdivision – Revised September 18, 2023 – Conditionally Approved.

Executive Session: None.

Adjournment:

Motion by Gates 2nd by Bennett to adjourn at 8:00 PM.

Vote: Veneziano - Yes; Gates – Yes; Bennett – Yes



David Veneziano
Secretary/Treasurer