

Boggs Township Board of Supervisors

Organization and Regular Meeting

January 2, 2018

The January 2, 2018 Organization and regular meeting of the Boggs Township Board of Supervisors was held in the Boggs Township Municipal Building, 1270 Runville Road, Bellefonte, PA. Meeting called to order at 7:00 pm. The Pledge of Allegiance was observed. Present were Supervisors David Veneziano, Terry Gates and Glenn Coakley, Solicitor Rodney Beard and Secretary/Treasurer James Strunk.

Solicitor Beard administered the oath of office to newly elected Supervisor, Glenn A. Coakley.

Election of temporary chairman and temporary secretary: Motion by Gates 2nd by Veneziano to appoint Rodney Beard as temporary chairman and James L. Strunk as temporary secretary.

Vote: Veneziano-Yes; Gates-Yes; Coakley-Yes

2018 Organization

Election of Officers:

Chairman - Motion by Coakley 2nd by Gates to elect David J. Veneziano as Chairman.

Vote: Veneziano-Yes; Gates-Yes; Coakley-Yes

At this time Veneziano assumed the duties of chairman.

Vice -Chairman - Motion by Veneziano 2nd by Coakley to elect Terry L. Gates as Vice-Chairman

Vote: Veneziano-Yes; Gates-Yes; Coakley-Yes

Secretary/Treasurer - Motion by Gates 2nd by Coakley to appoint James L. Strunk as Secretary/Treasurer.

Vote: Veneziano-Yes; Gates-Yes; Coakley-Yes

At this time Strunk assumed the duties of Secretary/Treasurer

Vacancy Board Member - Motion by Gates 2nd by Coakley to appoint Robert C. Bennett as Vacancy Board Member.

Vote: Veneziano-Yes; Gates-Yes; Coakley -Yes

Roadmaster - Motion by Gates 2nd by Coakley to appoint David Veneziano as Roadmaster.

Vote: Veneziano-Yes; Gates-Yes; Coakley -Yes

Taxation: Resolution 2018-0102-1

Real Estate - 4.50 mills total

2.84 mills General Purpose

1.66 mills Fire Protection

Per Capita - \$5.00

Earned Income Tax Resident - ½ of 1%

Earned Income Tax Non-Resident - ½ of 1%

Real Estate Transfer Tax - ½ of 1%

Local Services Tax - \$52.00 annually per employee.

Tax Collection Agencies:

Elected Real Estate and Per Capita Tax Collector - Sharon A. Yangula
Deputy Tax Collector - Brian Yangula
Compensation: 5% of Taxes Collected
Benefits: Reimbursement of Annual Tax Collector Association Dues
Reimbursement of Postage and Mailing Costs
Earned Income Tax Collector - Centre Tax Agency
Local Services Tax Collector - Centre Tax Agency
Delinquent Per Capita Tax Collector - Berkheimer Tax Administrators

Supervisors: Glenn Coakley, David Veneziano and Terry Gates
Compensation: Each elected Supervisor shall receive \$1,875.00 gross pay per year. Payable at \$156.25 gross pay per month.

Signatures: Resolution 2018-0102-2

Glenn Coakley, David J. Veneziano, Terry Gates and James L. Strunk are authorized to sign all legal and financial documents for the township.

These individuals are authorized to provide such direction to financial institutions and other agencies with whom the Township engages in regard to necessary and convenient authorizations for the conduct of governmental operations.

2018 Meeting Dates: As approved at the December 5, 2017 regular meeting.

The Board of Supervisors will meet on the following dates.

January 2, 2018	Tuesday	Organization & Regular Meeting
January 3, 2018	Wednesday	Auditor's Organization Meeting
February 6, 2018	Tuesday	Regular Meeting
March 6, 2018	Tuesday	Regular Meeting
April 3, 2018	Tuesday	Regular Meeting
May 1, 2018	Tuesday	Regular Meeting
June 5, 2018	Tuesday	Regular Meeting
July 10, 2018	Tuesday	Regular Meeting
August 7, 2018	Tuesday	Regular Meeting
September 4, 2018	Tuesday	Regular Meeting
October 2, 2018	Tuesday	Regular Meeting
November 6, 2018	Tuesday	Regular Meeting
December 4, 2018	Tuesday	Regular Meeting

All meetings shall be held in the Boggs Township Municipal Building, 1270 Runville Road, Bellefonte, PA and will begin promptly at 7:00pm unless advertised otherwise.

Annual Appointments:

Township Solicitor - **Resolution 2018-0102-3**
Rodney A. Beard, Beard Law Company
Zoning Hearing Board Solicitor - **Resolution 2018-0102-4**
Scott C. Etter of Etter Law Company.
Open Records Officer - Rodney Beard, Solicitor
Township Engineer - **Resolution 2018-0102-5**
Uni-Tec Consulting Engineers Inc.

Code Enforcement/Zoning Officer - **Resolution 2018-0102-6**
Williams Inspection Service
Subdivision/Land Development Plan Reviewer
Williams Inspection Service
Planning/Zoning Consultant - Doug Hovey
Certified Public Accountant - **Resolution 2018-0102-7**
Rick Bair of Baker Tilley Vichow Krause LLC
Perform Fiscal Year 2017 Audit
Sewage Enforcement Officer - **Resolution 2018-0102-8**
Primary - Stanley Wallace
Alternate - Jeffery Kreiger
Security Depositor - First National Bank
Website Administrator - Kessler Freedman and Secretary/Treasurer
Emergency Management Coordinator - Motion was made by Veneziano 2nd by Coakley to appoint Terry Gates Jr.
Vote: Veneziano-Yes; Gates-Yes; Coakley-Yes
Chief Administrative Officer for Pension Plan - Motion was made by Gates 2nd by Coakley to appoint James L. Strunk.
Vote: Veneziano-Yes; Gates-Yes; Coakley-Yes
Act 32 Tax Collection Committee - Sharon A. Yangula with Brian Yangula as the alternate.
Citizens' Hook and Ladder Fire Company Oversight Committee - Motion by Coakley 2nd by Veneziano to appoint Terry L. Gates Jr.
Vote: Veneziano-Yes; Gates-Yes; Coakley -Yes

Departments: Road Maintenance (4% Increase Approved in 2018 Budget)

Roadmaster - David J. Veneziano - Note: Must be approved by Auditors
Compensation Regular Pay = \$22.55 per hour.

Equipment Operator - Terry L. Gates - Note: Must be approved by Auditors
Compensation: Regular Pay = \$20.79 per hour.

Equipment Operator - Scott P. Bennett
Compensation: Regular Pay = \$20.25 per hour.

Regular Flex Time Employee - Glenn A. Coakley - Note: Must be approved by Auditors.
Compensation: Regular Pay = \$20.79 per hour.

Benefits: Covered by Personnel Policy as adopted on July 6, 2010 amended November 3, 2015. M.E.R.P. \$3,000.00 per year for full time employees.
Amended December 7, 2012.

M.E.R.P. \$1.00 per hour worked with a \$1,500.00 max for part time employees.
Amended December 7, 2012.

Departments: Administrative (4% Increase Approved in 2018 Budget)

Secretary/Treasurer - James L. Strunk

Compensation: Regular Pay = \$20.32 per hour.

Benefits: Covered by Personnel Policy as adopted on July 6, 2010 amended November 3, 2015 M.E.R.P. \$3000.00 per year for full time employees, Amended December 7, 2012.

Treasurer Bond: Set at \$1,500,000.00

Payment of Invoices/Bills: The board shall allow the secretary-treasurer to pay any and all bills that shall become due between monthly supervisors meetings.

Signature: The Secretary-Treasurer shall sign on all documents on behalf of the Board of Supervisors as needed.

Community Building:

Scheduler - Motion by Gates 2nd by Coakley to appoint James L. Strunk, Secretary/Treasurer as the scheduler.

Vote: Veneziano-Yes; Gates-Yes; Coakley -Yes

Compensation: Included in Secretary/Treasurer Wages

Caretaker -Motion by Veneziano 2nd by Coakley to appoint Terry L. Gates as caretaker.

Vote: Veneziano-Yes; Gates-Yes; Coakley -Yes

Alternate Caretaker - Any township employee.

Compensation: \$11.04 per hour (Note: Must be approved by Auditors if a supervisor)

Hours: One Hour to Open and One to Close the Building per Rental.

Township Building Janitor: Township Road Crew employees, normal wage rates.

Meeting attendance payments:

Auditors - \$35.00 per meeting

Zoning Hearing Board - \$50.00 per meeting

Secretary/Treasurer - \$50.00 per meeting

Mileage Reimbursement:

Boggs Township shall reimburse mileage at the rate approved by the Federal Government.

Departments: Planning and Zoning

Code Enforcement/Zoning Officer - Williams Inspection Service

Subdivision/Land Development Plan Reviewer - Williams Inspection Service

Compensation = \$50.00 per hour plus postage reimbursement.

Planning Consultant - Doug Hovey - Land Use and Planning Consultant.

Compensation: On Call Basis

Departments: Boards and Commissions

Zoning Hearing Board -

Members: Neil E. Richner, Patti J. Mauk, and Paul Deering

Alternates (1): Zach Gay

Mid-Centre County Authority-

Appointees:	George MacNamara	January 1, 2014 thru December 31, 2020
	Curtis Leitzell	January 1, 2016 thru December 31, 2021
	Thomas Watson	January 1, 2017 thru December 31, 2022

Meetings, Conventions, Conferences, Continuing Education -

PSATS Annual Conference - Supervisors and Secretary/Treasurer shall be certified to attend the PSATS Annual Educational Conference and Trade Show in Hershey, PA on April 22, 2018 thru April 25, 2018. Supervisors and Road Maintenance Employees may attend on Sunday April 22, 2018 Boggs Township shall provide expense reimbursement for attending the convention as provided by the Second-Class Township Code including lodging, registration fees, meal allowances and mileage.

PSATS voting Delegate - No delegate appointed. If anyone decides to attend the conference a delegate will be appointed at that time.

Centre County Association of Township Officials - all Boggs Township officials, designated by the Second Class Township Code Section 1401, who attend the annual spring and fall meetings of CCATO, shall be reimbursed \$50.00 for meeting attendance, mileage reimbursement and applicable registration fees.

Continuing Education - Boggs Township shall promote the continuing education of its employees and elected officials. Boggs Township shall provide payment of registration fees and mileage reimbursement for any elected or appointed official or employees whom wish to attend municipal seminars, upon the approval of the Board of Supervisors.

Approval of 2018 Organizational Resolutions:

- 2018-0102-1 Taxation
- 2018-0102-2 Signatures
- 2018-0102-3 Township Solicitor
- 2018-0102-4 Zoning Hearing Board Solicitor
- 2018-0102-5 Township Engineer
- 2018-0102-6 Township Code Enforcement/Zoning Officer
- 2018-0102-7 Audit for year 2017
- 2018-0102-8 Township Sewage Enforcement Officer and Alternate
- 2018-0102-9 Fee Schedule for 2018

Motion by Veneziano 2nd by Gates to approve all resolutions.

Vote: Veneziano-Yes; Gates-Yes; Coakley -Yes

Motion by Gates 2nd by Coakley to approve all items not covered by a resolution.

Vote: Veneziano-Yes; Gates-Yes; Coakley-Yes

Adjourn organization meeting at 7:16 pm.

January 2, 2018 Regular Meeting

Regular meeting called to order by Chairman Veneziano at 7:16 pm

Public Comment:

1. Liz Lose, Centre County Planning - Gave an update on the Comprehensive Plan for the township. Summary of Economic Development was presented. She also suggested that the township appoint a representative to the "Business & Industry Partnership". She also gave information on the Centre County Site Finder.
2. Michael Matis 432 Kifer Road - Presented a letter to the supervisors with the following items. Thank you for patching the hole at the intersection of Kifer Road and Old 220 Road. He also had the following questions.
 - What is the speed limit on Curtin Hollow Road? If there is none, why and one should be posted. Apparently there is not a speed limit. Will require a PennDOT Traffic Study.
 - Can Guard Rails be placed on Curtin Hollow Road?
 - Plowing all edges of Curtin Hollow and Fairview Roads? Return to do the edges after the middle of road is plowed.
 - Firewood from township cutting trees along right-of-way? How to get some delivered? First goes to the property owner then to the nearest person wanting the wood.
 - What is the policy for installing solar panels? Will have the Zoning Officer look into this subject.
3. Phil Lucas, 2056 Old 220 Road - Has anything been done on the zoning infractions from the November 2017 meeting? Solicitor Beard is working on a list.

Minutes - Bills - Treasurers Reports:

Motion by Veneziano 2nd by Gates to approve reports.

Vote: Veneziano - Yes; Gates - Yes; Coakley - Yes

Staff Reports:

Zoning Officer - Copies of December 2017 Williams Inspection report were handed out. No one from Williams Inspection was present to present the report. Approval of the report was tabled until next month's meeting.

Roadmaster - David Veneziano - Cutting trees on the right of ways of several roads, working on winter maintenance. Scott and Terry attended a class on Geo Synthetics class.

Solicitor - Rodney Beard - Nothing from the State Supreme Court on the Snow Shoe Township litigation. Roaming animal issue from last month, working with Jeff to get the citations issued thru the District Magistrate. Zoning infractions from the November 2017 meeting. Working on a draft of violations. Working on a checklist for zoning and building applications. No response back from the Butler's request for reimbursement. Nothing new on the Howard Township boundary line.

Administrative Actions:

1. Motion by Gates 2nd by Coakley to schedule a special meeting on January 25, 2018 at 3:00 pm to open the bids for the Front Street pipe replacement project.
Vote: Veneziano-Yes; Gates-Yes; Coakley-Yes
2. Motion by Gates 2nd by Coakley to adopt Resolution 2018-0102-10 opposing HB 1620 "Wireless Infrastructure Deployment Bill"
Vote: Veneziano-Yes; Gates-Yes; Coakley-Yes

Old Business:

1. None

New Business:

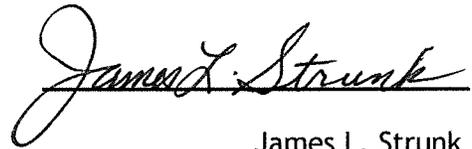
1. None

Correspondence:

1. Received a copy of a letter from Centre County Planning to Compass/Bald Eagle requesting a 9th time extension request for the final land development plan.

Motion by Gates 2nd by Coakley to adjourn at 7:57 pm.

Vote: Veneziano-Yes; Gates-Yes; Coakley -Yes

A handwritten signature in cursive script that reads "James L. Strunk". The signature is written in black ink and is positioned above a horizontal line.

James L. Strunk
Secretary/Treasurer