



Boggs Township, Centre Co
1270 Runville Road
Bellefonte, PA 16823
Telephone: 814-355-3301
Fax: 814-355-3064
Right to Know Officer: Rodney Beard

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE OF REQUEST: _____/_____/_____

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR : _____

STREET ADDRESS : _____

CITY/STATE/COUNTY (Required): _____

TELEPHONE : (_____) _____

RECORDS REQUESTED:

**Provide as much specific detail as possible so the agency can identify the information.*

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER:

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5)-DAY RESPONSE DUE:

Please attach additional pages if necessary